



**BELVOIR TRIATHLON CLUB – ANNUAL GENERAL MEETING
10th October 2016 at 19h00 at Grantham Cricket Club**

Minutes of AGM

No.	Item
1.	<p>Welcome and Introductions:</p> <p>BH opened and welcomed everyone present at the BTC AGM. Members of the committee and those present introduced themselves.</p>
2.	<p>Attendees:</p> <p>Nev Chamberlain, Kyle Fisher, Chris Pugh, Jerry Hyde, Louise Hyde, Rob Spashett, Grethe Andresen, Tom Dean, Julie Wilson, Luan Hutchinson, Ian Hancocks, Mike Roberts, Lorna Fox, Chris Masters, Des Friel, Alan Heathershaw, Matt Broad, Stephen Hobday, Peter Keenlyside, Tim Dawson, Wayne Searle, Natalie Eastaugh, Louise Payne, Ove Andresen, Blake Hutchinson, Steve Squires, Alistair Knott, Louise Cann, Catherine Davies, Neal Burnham, Mark Wilson, Annthea Fryer</p> <p>Apologies:</p> <p>None</p>
3.	<p>Review accuracy and acceptance of previous AGM minutes:</p> <p>Minutes from the 2015 AGM meeting were read out, accepted and approved.</p>
4.	<p>Matters arising from the last meeting:</p> <p>None</p>

Chairman's Report:

The Chairman announced it had been another incredible year for the club, surpassing our expectations for the past year with an increase in members to 139 to date.

He mentioned to the meeting there have been many sporting achievements this year that it's hard to single them out. He truly believed the key to the success of the club is how we celebrate all achievements, great and small. From members conquering their fear of open water, cycling or swimming; those that have completed their first 5km, 10km, half or full marathon, first Sprint, Middle, half or full Ironman, sea swims, lake swims, cycling tours and running up the odd mountain. This club is inclusive, friendly, non-judgemental celebrating and encouraging in equal measures and this he believes is why the club is proving so popular.

Core to the club is the fantastic coaching. The club has, and continues to invest heavily into increasing the qualified coaching provision within the club and has plans to increase the number of coaches over the winter period. This is a big commitment both in time and money and is sure the club will all join him in thanking them for their dedication, commitment and hard work.

A further thank you is extended to Paul Fowler (100% Swimming) and Stephan Lawrence (TRI-SL) for their help, coaching, guidance and discounts.

The club now has a presence, an identity and this is undoubtedly down to our branding evident on all the club kit and clothing range. This has raised the awareness of the club and helping to swell the numbers.

The club has for the second year organised four quality Go-Tri events, with a change in venue helping to raise the participant numbers providing an enjoyable introduction to multi-sports events. The club held its first duathlon, the now infamous Gonerby Tuff. The learning experience from these events will be invaluable in assisting future events hosted.

Financially the club is in a strong and healthy position having funded coaching places, purchased equipment and still having a good surplus despite keeping membership and subs to a minimum.

The Chairman thanked all the committee members who deserve special mention for their dedication, voluntary contribution and time. Many evenings have been spent behind the scenes making this club what it is today.

Whilst it has been a very successful year the club cannot rest on its laurels and needs to continue the momentum absorbing some major changes in the committee and he urged everyone present to consider standing for or helping the committee. It is important that the club and committee remain fresh and vigorous.

In summary, the club has transformed itself into a growing, professional yet friendly place where members can get involved and contribute at all levels and abilities and we should be very proud of our collective achievements.

He concluded that it has been, at times, tough, but still an honour and a privileged for him to have been Chair for the past year and I thanked everyone for their ongoing support.

He looks forward to celebrating the successes at the end of season party on the 28th on this month.

Treasurers Report:

2016 has been another very successful year for the club. The growth of our membership numbers and the continued popularity of our coached sessions have allowed us to invest in additional coaches and social events.

A summary of our financial position over the year is shown below:

Bank balance at 5/10/15 £ 3,760.78
Income £21,469.70
Expenditure £22,756.00
Bank balance at 5/10/16 £ **2,474.48**

Our current creditors stand at **£1,997** which includes three Level 1 coaches, Eden Hall Hotel presentation dinner & the NCFA First Aid Course.

In addition we have £151 for clothing to be banked. This leaves a surplus of **£628.48**.

A summary of the income and expenditure is below. This shows that our coached sessions have given us a net profit of £1,844 with our swimming session contributing the majority of the income. This has been invested in training additional coaches, developing our current coaches and equipment for the club.

Our total membership subs for 2016 stands at **£2,595**.

We have been lucky enough to be able to donate funds to several charities this year. Due to members generosity we donated £520 to local charity Inspire+ and in addition we have made payments to Macmillan and Newark Community First Aid.

6.

	<u>Income:</u>		<u>Expenditure:</u>
<u>Coaching</u>		<u>Coaching</u>	
Swimming (inc VA)	£8,283.55	Swimming	£6,773.57
Track	£59.35	Track	£60.46
Turbo	£682.46	Turbo	£324.00
S & C	£94.00	Coaches Training/Clothing	£2,641.25
		Equipment	£332.51
<u>Admin</u>		<u>Admin</u>	
Affiliation Fees	£182.00	Affiliation Fees	£338.00
Raffle	£485.00	Donations	£570.00
		Postage	£35.27
		Paypal Fees	£190.49
		Website	£172.39
		Advertising & Printing	£202.84
<u>Members</u>		<u>Members</u>	
Clothing	£5,730.34	Clothing *	£7,391.13
Subs 2016	£2,595.00	Members Convalescence Gifts	£204.50
<u>Events</u>		<u>Events</u>	
Club Races/External Courses	£1,596.70	Club Races/External Courses	£1,609.40
Presentation Dinner	£1,072.50	2015 Presentation Dinner	£895.00
Go Tri	£508.80	Go Tri	£271.42
Gonerby Tuff	£180.00	Gonerby Tuff	£159.78
		Social Events	£276.50
		Club Trophies	£307.49
TOTAL INCOME	<u>£21,469.70</u>	TOTAL EXPENDITURE	<u>£22,756.00</u>

* Clothing expenditure includes a £1,743 creditor payment for 2015

Training/Coaches Report:

Ove reported we currently have three active Level 2 coaches and seven level 1 coaches, two of which are taking their Level 2 qualification later this year. Over the course of the next six months we have another four Level 1 coaches gaining qualification.

He further said we have several members who are qualified run and ride leaders who help out in various sessions.

Our coached swim sessions have continued to be very popular and we are now filling four lanes both Monday and Saturday morning. Many new members have come to the club and have made some very impressive improvements in their swimming which is testament to the quality of coaching we offer.

7. Thursday social runs regularly attract a large number of runners and the same goes for the Sunday social bike ride. We have also offered a few social rides for beginner bikers during the summer.

Monday evenings we have been able to attend track sessions as guests of Grantham Athletics Group at a very reasonable cost of £2.50 and we hope we will be able to continue with when they start again next year.

The more seasonal sessions have been open water swimming at Lincoln and we have again this year offered a coached session once a month.

Tuesday evenings during the summer we have had a social bike ride and for the winter season we will again offer the turbo sessions on Wednesday evenings, starting this week.

We are also planning a few one off coached running and bike sessions and these will be posted up when they are on.

Once again we have benefitted from so many people giving their time very generously to help grow and improve our club and for that we are grateful.

Review of Constitution and Codes of Conduct:

8. The proposed changes to the constitution were circulated to those present. BH read out the minor amends to the club Constitution and Code of Conduct and explained the rationale behind each change. Those present unanimously agreed the changes. An updated version will be posted to the website and all members notified.

Election of Committee:

Position	Person	Proposed	Seconded
Chairman	Blake Hutchinson	Mark Wilson	Chris Pugh
Club Secretary	Natalie Eastaugh	Natalie Eastaugh	Steve Squires
Membership Secretary	Alistair Knott	Alistair Knott	Catherine Davies
Social Media Officer	Catherine Davies	Catherine Davies	Mark Wilson
Press Officer	Natalie Eastaugh	Natalie Eastaugh	Louise Payne
Treasurer	Annthea Fryer	Annthea Fryer	Neal Burnham
Training Co-ordinator	Ove Andresen	Ove Andresen	Catherine Davies
Welfare Officer	Louise Cann	Louise Cann	Catherine Davies
*Assistant Welfare Officer	Chris Pugh	Chris Pugh	Rob Spashett
Clothing Co-Ordinator	Peter Keenlyside	Peter Keenlyside	Steve Squires
Events Co-Ordinator	Steve Squires Chris Pugh	Rob Spashett	Catherine Davies
Social Co-Ordinator	Luan Hutchinson Grethe Andresen	Luan Hutchinson Grethe Andresen	Neal Burnham
Go Tri Co-Ordinator	Steve Squires	Louise Payne	Louise Hyde
Website Developer	Mark Wilson	Mark Wilson	Julie Wilson

Neal Burnham thanked Louise Payne on behalf of the committee and all those present for her efforts the past year as Treasurer.

*Restricted to different gender to Welfare Officer

Any other business:

Chris Masters enquired whether the Saturday evening swim sessions will continue this year. Mark Wilson responded he is due to have a swim coach meeting soon to discuss this and greatly depends on numbers interested.

Gerry Hyde added it is likely to become over subscribe on Monday and Saturday mornings so we will need a contingency plan that possibly the more experienced club swimmers will need to overflow into the public swim areas to allow those who need more help to have the coaching. Looking at the Saturday evening swim sessions to be more family inclusive. Video analysis is time consuming but won't increase workload too much. To be discussed at swim coach and coaches meetings.

Rob Spashett added, with more members, are we going to have constraints with swimming lanes at Meres. Blake responded, we don't want to be in a position to push people away so the current increase of coaches should help with these peaks. Normally swim slows in January. There is no more availability for lanes and times, but there is potential to look at other venues eg. Cranwell and Melton Mowbray.

We will also be increasing the number of L1 and L2 coaches. Our insurance limits us depending on how many L2 and L1 coaches we have as to how many we can accommodate in a given session. The club will have five L2 and nine L1 coaches by Spring 2017. Ove commented he is positive we will have Saturday evening swims and simply a case of working out coaching numbers and video sessions. Stephen Hobday asked whether we can get more swim lanes – Ove Andresen, Mark Wilson and Gerry Hyde responded, unfortunately no.

Stephen further proposed a monthly subscription to the swimming sessions. Gerry Hyde explained that the financial side is not the issue and not the numbers turning up, but currently the ratio to coaches L2 and L1. It is also onerous on the treasurer – Blake Hutchinson will discuss with Annthea Fryer options regarding a possibly easier system.

10 Mike Roberts expressed an interest in helping with swim sessions, but he only swims with the club and is aware it is a triathlon club. Blake Hutchinson explained the process for becoming a L1 or L2 coach. Basically the member pays the British Triathlon coaching fee, the club then reimburses 50% and after the course the member will need to coach for six months before receiving the remainder and full re-imburement.

Lorna Fox showed the meeting her BTC woolly hats she is making and offered for members to place an order.

Stephen Hobday suggested a club holiday or training camp, what good national target events are there? He further mentioned the track sessions – there is talk from the Grantham Athletics Club to open up Wednesday evenings for track sessions too – the BTC is invited to take over once a month session. Steve Squires said this may fit in well with non-turbo Wednesday (third Wednesday each month). This gives the club an option for that day/evening. Stephen further invited the club to Sunday morning runs, with a run coach, off road with Belton tower. Ove Andresen to discuss further with Stephen Hobday so we can put in the club calendar.

Annthea Fryer mentioned that the Skillington Village Hall is also available and free on Wednesday evenings for turbo should the club need an alternative venue to host these sessions

Matt Broad expressed he is very happy to help the Clothing Co-ordinator.

Tim Dawson enquired about the junior section to the club – will we have enough L2 coaches on board. Blake Hutchinson clarified the junior section of the club has been parked/suspended until further notice, and won't restart in the immediate future. This is not to say it won't happen, but mainly due to coach numbers and the club not wanting to force any coaches to coach juniors. Currently budget is full with coaches but will be made available again next year.

Luan Hutchinson enquired as to the process for transferring old to new committee members. Blake Hutchinson explained the outgoing committee members still committed to club and will show and guide the new members into their new roles. There is a transition and is depending on the member and the role.

Blake Hutchinson showed the members present the new banner that will be displayed at Meres poolside.

Steve Squires mentioned the gazebo and flag orders are currently in process – they will be in BTC colours. Steve announced he is selling BTC kit stock items after the meeting.

